

CITY OF WICHITA

NEIGHBORHOOD CLEAN-UP PROGRAM

(NOTE: PROGRAM REVISED JANUARY 2013, PLEASE READ CAREFULLY)

PROGRAM SUMMARY

The neighborhood clean-up program has been operating as an organized citywide clean-up program since 1999. The City provides funding for equipment and disposal fees for about 80 clean-ups per year. Clean-ups range from large-scale, neighborhood wide clean-ups to small one to two block area clean-ups. Neighborhood clean-ups are designed to help improve neighborhoods and bring people together to make a positive difference in their neighborhood.

In order to accomplish the goal of the program, the program has been redesigned. The program is designed to be a need based program that will assist residents to make a positive visual impact in their neighborhood. To make clean-up efforts a success, keep in mind that organization and proper utilization of volunteers will be required. In addition to volunteers, in some cases a payment from the neighborhood (***Dollars for Doers***) will be required.

The ***"Dollars for Doers"*** incentive program is an added feature to the current neighborhood clean-up program. The ***"Dollars for Doers"*** program is designed to assist neighborhoods who don't qualify under the eligibility guidelines for a FREE clean-up under the re-designed program. The ***"Dollars for Doers"*** program will allow a neighborhood to make a visual impact in their neighborhood by applying for assistance through the neighborhood clean-up process. The ***"Dollars for Doers"*** program will require neighborhoods to pay 25% of the cost of the clean-up and the city will pay 75%.

A neighborhood would complete a neighborhood clean-up application and those participating in the ***"Dollars for Doers"*** program would be responsible for submitting payment to the City of Wichita, 30 days prior to their clean up. In addition, a final invoice will be sent to the responsible party requesting payment for any additional cost associated with the clean up. If payment is not received the neighborhood area will not be eligible for future clean-ups through the City of Wichita. Any overpayment will be mailed to the contact person on application after the final invoice has been received and processed.

All "Dollar for Doers" payments should be made payable to "City of Wichita" and mailed to:

City of Wichita
Neighborhood Clean-up Program/Dollar for Doers
1900 E. 9TH St. N
Wichita, KS 67214

In the memo line please include the name of the neighborhood.

PROGRAM GUIDELINES/ELIGIBILITY/APPLICATION PROCESS

- Neighborhood groups must submit a completed application between January 1st and February 11th.
- Neighborhoods are responsible for getting volunteers, disseminating information to neighbors, and organizing the event. Volunteer sign up sheet must be completed and submitted with application.
- Neighborhood must complete 1-hour mandatory neighborhood clean-up training. Scheduled dates for the trainings are: **March 16th at 10:00 a.m. or March 28th at 6:00 p.m.**
- OCI staff will no longer be available to monitor neighborhood clean-ups.
- Neighborhood clean-up area median income must fall in the **"very low to low-moderate"** income bracket to qualify for the **"no cost- city funded"** clean-up program.
- Neighborhoods whose median income is **"moderate"** can participate in the neighborhood clean-up program, through the ***"Dollars for Doers"*** incentive program, **based on the availability of funds.**
- Neighborhoods whose median income is **"high"** will **NOT be eligible** for a city-funded clean-up.

- Neighborhoods have to submit payment for the “Dollars for Doers” program 30 days prior to clean up date.
- Neighborhoods will only be granted 1 clean-up per year.
- Neighborhoods will be notified of their approval and clean-up type by **March 4th**.

MEDIAN INCOME CATEGORY	
VERY LOW	9,849.00 – 22,180
LOW-MODERATE	22,180.01 – 44,360
MODERATE	44,360.01 – 88,720
HIGH	88,720.01 – 208,594

FOR MORE INFORMATION CONTACT:

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5	DISTRICT 6
Atwater Neighborhood City Hall	City Hall	Colvin Neighborhood City Hall	Stanley Neighborhood City Hall	City Hall	Evergreen Neighborhood City Hall
2755 E. 19 th St. N	455 N. Main St., 13 th Floor	2820 S. Roosevelt	1749 S. Martinson	455 N. Main St., 13 th Floor	2700 N. Woodland
P:303-8017	P: 268-4351	P: 303-8029	P: 303-8009	P: 268-4351	P: 303-8042
F: 858-7737	F: 858-7712	F: 858-7738	F: 858-7736	F: 858-7712	F: 858-7739

ADDITIONAL OPPORTUNITIES/RESOURCES:

ORGANIZATION	CONTACT INFORMATION	
Neighborhood Garage Sales		
Sedgwick County Trash Coupons <i>(Based on funding availability)</i>	660-9370	Obtain a coupon for FREE trash dump up to \$28 or 1,000 pounds
DAV	262-7440	Contact for furniture pickup.
Salvation Army	263-4952	Contact for furniture pickup.
Goodwill	744-9291	Contact for furniture pickup.
His Helping Hands	838-8528	Contact for furniture pickup.
Household Hazardous Materials 801 Stillwell, Wichita 67213	660-7464	Take hazardous materials – at no cost.

NEIGHBORHOOD CLEAN-UP APPLICATION

NEIGHBORHOOD:

CONTACT PERSON:

EMAIL ADDRESS:

ADDRESS:

PHONE #:

ALTERNATE #:

DATE PREFERENCE:

ALTERNATE DATE PREFERENCE:

SCHEDULED TIME PERIOD:

EQUIPMENT NEEDS:

OF SKIDS:

OF PACKERS:

TIRE TRUCK: YES OR NO

SPECIFIC LOCATION OF SKIDS:

STARTING LOCATION FOR PACKERS:

CLEAN-UP AREA BOUNDARIES:

CONTACT PERSON SIGNATURE :

DATE:

Please attach a map of the area of clean-up



(DO not write below this area)



FOR STAFF USE ONLY

APPLICATION RECEIVED BY:

DATE:

DISTRICT:

*POPULATION DENSITY:

*MEDIAN INCOME:

*# OF BLOCKS IN CLEAN-UP AREA:

*# OF HOUSEHOLDS SERVED:

ESTIMATED COST OF CLEAN-UP:

ESTIMATED MATCHING FUNDS:

MATCHING FUNDS RECEIVED BY:

DATE:

FUNDING SOURCE:

GENERAL FUND _____

CDBG _____ CSBG _____

Dollar for Doers _____

(CHECK ALL THAT APPLY):

(must be approved by Housing Manager)

APPLICATION APPROVED BY:

DATE:

APPLICATION TYPE:

[illegible][illegible][illegible][illegible]



NEIGHBORHOOD CLEAN-UP CHECK LIST

- **VERIFY THAT THE PACKER/S ARE EMPTY ON ARRIVAL.**
- CHECK THAT ALL SCHEDULED EQUIPMENT IS ON SITE, EMPTY, AND IN THE RIGHT LOCATION.
- LOCATE THE CONTACT PERSON AND CHECK WITH THEM FOR ANY PROBLEMS OR QUESTIONS/CONCERNS.
- REVIEW ITEMS NOT ALLOWED IN PACKER/S OR SKID/S.
(i.e. hazardous materials, appliances with refrigerant, tires)
- VERIFY THE ROUTE THE CLEANUP WILL TAKE.
- NO CLEAN UP OF YARDS, PICK UP AT CURBSIDE ONLY.
- MAKE SURE THERE ARE MONITORS AT ALL SKIDS TO PREVENT OVER FILLING OF SKID, OR DUMPING OF HAZARDOUS MATERIALS OR APPLIANCES.
- IF TIRE TRUCK IS SCHEDULED, MAKE SURE NONE ARE LEFT AT SITE ONCE CLEANUP IS OVER.
- IF NO TIRE TRUCK IS ON SITE, BUT TIRES ARE COLLECTED, TAKE THEM TO THE RECYCLING SITE AND KEEP TRACK OF THE COUNT.
- KEEP TRACK OF NUMBER OF TRIPS TO THE DUMP. TIME THAT PACKER ARRIVES AND LEAVES, NUMBER OF SKIDS DELIVERED, AND TIME SKID IS PICKED UP. RECORD INFORMATION ON CLEAN-UP REPORT (ON OTHER SIDE).
- TAKE A HEAD COUNT OF VOLUNTEERS AND INCLUDE THAT ON THE REPORT FORM. ***This is important.***

HANDLE ANY CONFLICT, WHICH MIGHT OCCUR, IN A PROFESSIONAL MANNER.

Thank you for performing this very important function